ORTON PARISH COUNCIL

*Chair – Mr. K. Blue, Town Head House, Orton*

*Clerk – Mrs. M. Longworth, Yew Tree Farm, Orton*

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**NOTICE OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL TO BE HELD ON MONDAY, 17th MAY 2021 AT MARKET HALL, ORTON AT 7.30**

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*In view of the coronavirus regulations, please be prepared to wear a face covering and please be seated in the spaced seating set out. Thank you.*

**A G E N D A**

**1. Apologies for Absence**

**2. Declarations of Interest**

Councillors must declare any pecuniary or non-pecuniary interest they may have in any item on this Agenda.

**3. Minutes of the Meeting of 12th April 2021**

To approve the Minutes of the above meeting.

**4. Election of Chairperson for 2021/22**

**5. Election of Vice Chairperson for 2021/22**

**6. Public Participation**

**7. Audit and Governance**

7.1 Governance To approve and sign the Governance Statement for 2020/21 (circulated separately)

7.2 Accounting To approve and sign the Accounting Statement for 2020/21 (circulated separately together with the result of the internal financial audit)

7.3 Certificate of Exemption To approve and sign the Certificate of Exemption for the last financial year certifying that the turnover of the Parish Council was less than £25,000 for the year – thus obviating the need for an external audit.

**8. Path at the Community Parkland – Carsa Brow**

A request has been made by a member of the public that the path running through the parkland be made up so that it is suitable for wheelchair users, and those with pushchairs. The Chair will report further.

**9. Finance**

To approve the following accounts for payment:

L. Potter – salary for May 2021 £312.75

M. Longworth – salary for May 2021 192.00

HMRC – PAYE for May 2021 48.00

Cumbria Payroll Services 14.40

Mark Renwick Smith – internal audit 75.00

Came & Co. – insurance premium 847.94

M. Longworth – postage stamps 7.92

**10. Reports of District and County Councillors**

**11. Date and Time of Next Meeting**

The next meeting will take place on Monday, 21st June 2021 at 7.30pm at The Market Hall, Orton.

M. Longworth (clerk)