ORTON PARISH COUNCIL

Chair –Mr. K. Blue, Town Head House, Orton

*Clerk – Mrs. M. Longworth, Yew Tree Farm, Greenholme*

*Email –* *bjarmi21@gmail.com*

**NOTICE OF A MEETING TO BE HELD ON MONDAY, 15th MARCH 2021 AT 7.30pm VIA THE INTERNET ZOOM APPLICATION**

*If you would like to attend the meeting please contact the clerk by phone (015396 24900) or email and she will send you an invitation*

**A G E N D A**

**1. Apologies for Absence**

**2. Declarations of Interest**

Councillors must declare any pecuniary or non-pecuniary interest they may have in any item on this Agenda.

**3. Minutes of the Meeting of 15th February 2021**

To approve the Minutes of the above meeting

**4. Public Participation**

**5. Planning**

Eden District Council application 21/0116 – Coatflatt Hall, Tebay. Replacement of timber framed building with steel framed building

**6. Allotments**

Cllr John Taylor will report on the current position with regards to finding a suitable site for the proposed allotments.

**7. Finance**

To approve the following accounts for payment:

Lynne Potter, salary for March 21 £312.75

M. Longworth, salary for March 21 192.00

HMPG, PAYE for March 21 48.00

Cumbria Payroll Services 14.00

M. Longworth, postage stamps 7.92

M. Longworth, fee for Zoom meetings 14.39

**8. Asset Register and Risk Assessment**

These documents have to be considered once a year as part of the internal audit process, and they will be circulated separately for comment.

**9. Reports of District and County Councillors**

**10. Date and Time of Next Meeting**

The next meeting will be held on Monday 19th March 2021 at 7.30pm via the internet Zoom application.

M. Longworth (clerk)