ORTON PARISH COUNCIL

Chair –Mr. K. Blue, Town Head House, Orton

*Clerk – Mrs. M. Longworth, Yew Tree Farm, Greenholme*

*Email –* *bjarmi21@gmail.com*

**NOTICE OF THE ANNUAL GENERAL MEETING OF ORTON PARISH COUNCIL**

**TO BE HELD ON MONDAY 20TH JULY 2020 AT 7.30pm**

***The meeting is to be held over the internet via the “Zoom” application. Anyone wishing to attend should please contact the clerk for an invitation.***

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A G E N D A

**1. Apologies for Absence**

**2. Declarations of Interest**

Councillors should declare whether they hold any pecuniary or non-pecuniary interest in any item on this Agenda.

**3. Minutes of the Meeting of 15th June 2020**

To approve the Minutes of the above Meeting.

**4. Election of the Chairperson for 2020/21**

**5. Election of the Vice Chairperson for2020/21**

**6. Public Participation**

**7. Finance**

Annual Audit

7.1 To approve the Annual Governance Statement for the year 2019/20 (circulated separately)

7.2 To approve the Accounting Statement for the year 2019/20 (circulated separately)

7.3 To approve and sign the Certificate of Exemption for the last financial year certifying that the turnover of the Parish Council was less than £25000.00 for the period and, therefore, obviating the need for an external audit.

Accounts for Payment

To approve the following accounts for payment:

L. Potter – salary for July 2020 £312.75

M. Longworth – salary for July 2020 192.00

HMPG – PAYE for July 2020 48.00

Cumbria Payroll Services 14.40

Fee for Zoom meeting paid by M. Longworth 11.99

**8. Reports of District and County Councillors**

**9. Date and Time of Next Meeting**

To decide whether or not to hold a meeting in August.

M. Longworth (clerk)