**ORTON PARISH COUNCIL**

**Notice of a Meeting to be held on Monday 23rd April 2018 at**

**Market Hall, Orton at 7.30pm**

**A G E N D A**

**1. Apologies for Absence**

**2. Declarations of Interest**

Councillors must declare any personal or prejudicial interest in any item on this Agenda

**3. Minutes of a Meeting of 19th March 2018**

To approve the Minutes of the above Meeting

**4. Public Participation**

**5. Planning**

Application E/11/13 to YDNPA (Brook View, Orton) has been withdrawn

Application E/11/4 to YDNPA (1A Silver Yard, Orton) – change of use from café to office following a temporary change of use which expires July 2018

**6. Defibrillators**

The clerk will report on the current position.

**7. Websites**

Councillor John Taylor will report on the current position with regard to the Community Website.

**8. Litter Pick**

This took place during the week commencing 9th April 2018.

**9. Finance**

The clerk will circulate the cash book made up to the end of the financial year. Mr. Mark Renwick Smith has kindly agreed to undertake the internal audit once again.

The following accounts are due for payment:

Lynne Potter – salary for April 2018 £250.35

M. Longworth – salary for April 2018 140.00

HMRC –PAYE for April 97.60

CALC – annual subscription 186.00

**10. General Data Protection Regulation**

To approve the draft policy document, privacy notice and data retention schedule.

**11. Correspondence**

A letter of support has been sent to those organising the fund-raising for the astroturf replacement at Kirkby Stephen School.

**12. Reports from County and District Councillors**

**13. Date and Time of Next Meeting**

The next meeting will be the AGM and this will be held on Monday 21st April 2018 at The Market Hall, Orton at 7.30pm

Margaret Longworth

Clerk

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