**ORTON PARISH COUNCIL**

**Notice of a Meeting to be held on 19th March 2018 at**

**The Market Hall, Orton at 7.30pm**

**A G E N D A**

**1. Apologies for Absence**

**2. Declarations of Interest**

Councillors must declare any personal or prejudicial interest in any item on this Agenda

**3. Minutes of the Meeting of 19th February 2018**

To approve the Minutes of the above Meeting

**4. Public Participation**

**5. Planning**

To consider the following planning applications from Yorkshire Dales National Park Authority:
E/11/19A. Barn at The Sycamores, Orton. Amendments to approved plans

E/11/9A. Old Corn Mill, Orton. Application for Removal of Condition 14 in respect of removal of PD (permitted development) rights.

**6. Defibrillator**

To consider the position with regard to the electricity supply to the Orton defibrillator.

**7. Litter Pick**

To set a date for the spring litter pick and consider the arrangements for the same.

**8. Data Protection**

The law is changing with regard to Data Protection and the Clerk has recently attended a course arranged by CALC. It is apparent that this authority will not be able to comply with the new General Data Protection Regulations (coming into force in May) unless some steps are taken as a matter of urgency. There are heavy fines/penalties that can be imposed on non-compliant authorities. The following steps need to be taken:

8.1 Appoint a Data Protection Officer

8.2 Approve the Data Protection Policy

8.3 Check website compliance (and also Community Website)

8.4 Register with the Information Commissioner’s Office (cost £35)

**9. Internal Audit**

To approve/amend the current Asset Register and Risk Assessment

**10. Finance**

The following accounts are due for payment:

Hire of Market Hall (November and December) £20.00

Water Plus waste water bill 01.04.2018 – 31.03.2019 142.91

M. Robinson – scarecrow exhibition 200.00

Orton School – donation for residential visits 400.00

HMPG – PAYE for March 2018 97.60

Lynne Potter – salary for March 2018 250.35

M. Longworth – salary for March 2018 140.00

M. Longworth – ink for printer 48.99

Information Commissioner – registration 35.00

**11. Correspondence**

To consider whether to write a letter of support for Kirkby Stephen School’s replacement of astro-turf.

To consider a letter from the Rural Services Network and a survey relating to their work.

An email has been received from the Yorkshire Dales National Park Authority inviting comments on their latest Management Plan.

**12. Reports from District and County Councillors**

**13. Date and Time of Next Meeting**

The next meeting will be held on Monday, 16th April at The Market Hall, Orton at 7.30pm

M. Longworth

Clerk

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