ORTON PARISH COUNCIL

*Chair – Mr. K. Blue, Town Head House, Orton*

*Clerk – Mrs. M. Longworth, Yew Tree Farm, Greenholme*

*Email:* *bjarmi21@gmail.com*

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**Minutes of the Meeting of 21st October 2019 held at Orton Market Hall, Orton at 7.30pm**

Present: Cllrs. K. Blue (chair); D. Potter; M. Coates; M. Lewis; J. Taylor

District Councillor A. Todd and County Councillor P. Dew

Nine members of the public and the clerk.

**1. Apologies for Absence**

Apologies were received from Cllrs. M. Mawson and S. Dunning

**2. Declarations of Interest**

There were no declarations of interest in any item on the Agenda.

**3. Minutes of the Meetings of 16th September 2019 and 25th September 2019**

The Minutes were signed as a true record of the above meetings.

**4. Public Participation**

A member of the public was thanked for his offer of help on the roads in the area in the event of poor winter weather.

**5. Planning**

Yorkshire Dales National Park Authority application E/11/16B and E/11/16C/LB (the latter being the listed building application). Full planning permission for conversion of farm building into 2 dwellings; erection of one dwelling; associated demolition of extensions and silage barn; works to access; parking and domestic curtilages.

This item was added to the Agenda in view of the short time limit allowed by the planning authority for a response. Councillors had considered the material available on the YDNPA website and were generally of the view that the application should be supported. It was agreed that parking should not be allowed in front of the building. The clerk was instructed to respond to the planning authority in the same way as before raising concerns about parking and surface water drainage, but omitting any reference to the levels/height of the new development and the flues as these issues had been addressed in the new application.

**6. Budget**

The cash book for the period to the end of September was considered, along with the draft budget for 2020/2021. Possible items of expenditure over the forthcoming period were considered and a member of the public asked whether the parish council might consider acquiring land for car parking in the future. A new rent would have to be negotiated for the play area and additional footway lights might be installed.

Agreed: The precept for 2020/21 would remain the same as in the previous two years, ie. £17000.

**7. Standing Orders and Financial Regulations**

It was agreed that the clerk should draw up Financial Regulations based on the template supplied by NALC and that a draft would be considered at a future meeting.

**8. Grass Cutting**

It was agreed that the clerk would ask for three quotes for grass cutting for 2020 and that all future cuts would be monitored so that payment would only be made for work done.

**9. Orton Farmers Market**

Cllr. Kyle Blue advised the meeting that the Market was not making a profit and the organisers were seeking a financial contribution from the Parish Council. In previous years several bodies had supported the Market, but these sources of finance were no longer available. There was some debate about whether other local businesses and the church benefited from the Market, and it was agreed that this should be looked into.

Agreed: This issue should be deferred to a future meeting so that those requesting financial assistance could make a full presentation to the Parish Council and make available the figures showing the profit or loss over the previous few years.

 The clerk would advise a future meeting on the financial limit allowed for donations by Parish Councils so that any request for funding could be considered alongside money available for other projects, eg. school residential visits. The limit for 2018/19 was £3717.

**10. Finance**

The following accounts were approved for payment:

L. Potter – salary for October £312.75

M. Longworth – salary for October 2019 192.00

HMPG – PAYE for October 2019 48.00

Cumbria Payroll Services 14.40

M. Longworth – postage stamps 7.32

Water Plus – public conveniences 117.11

It was noted that the lights in the public toilets would need changing in the near future.

**11. Correspondence**

Items of correspondence were noted and the chair reported on the issues discussed at the recent YDNPA Parish Forum.

**12. Reports of District and County Councillors**

District Councillor Adrian Todd reported on the Eden District Council plan/vision for Eden District 2019-2023 which had been out for consultation.

County Councillor Phil Dew spoke on the recent meeting of MASCO and Appleby Horse Fair and the possible purchase by EDC of land for parking so that caravans did not have to be parked on the highway verges.

He reported that the new Astro pitch had been opened at Kirkby Stephen on 29th September.

**13. Date and Time of Next Meeting**

The next meeting will be held on Monday, 18th November 2019 at The Market Hall, Orton at 7.30pm

M. Longworth (clerk)

Signed as a true record

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Dated ……………………….