ORTON PARISH COUNCIL

*Chair – Mr. Kyle Blue, Town Head House, Orton*

*Clerk – Mrs. M. Longworth, Yew Tree Farm, Greenholme*

*email –* *bjarmi21@gmail.com*

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**NOTICE OF A MEETING TO BE HELD ON MONDAY, 21st OCTOBER 2019 AT THE MARKEET HALL,**

**ORTON AT 7.30pm**

**A G E N D A**

**1. Apologies for Absence**

**2. Declarations of Interest**

Councillors must declare any pecuniary or non-pecuniary interest in any item on the Agenda.

**3. Minutes of the Meetings of 16th September 2019 and 25th September 2019**

To approve the Minutes of the above meetings.

**4. Public Participation**

**5. Budget**

To consider the draft budget for 2020/2021. The clerk will circulate the up to date cash book for consideration

**6. Standing Orders and Financial Regulations**

Every Parish Council should have in place Standing Orders regulating the conduct of its business. Councillors should also approve Financial Regulations setting out how its finances are governed. In the summer the National Association of Local Councils issued model Financial Regulations and the clerk has modified these to meet the needs of this council. However, the Regulations run to many pages and, before circulating the same, councillor’s views are sought as to whether to proceed with this.

**7. Grass Cutting**

Amey has been contracted to carry out 14 cuts this year. Should they be invited to tender again for 2020?

**8. Orton Farmers Market**

To consider whether the Farmers Market requires additional support from the Parish Council

**9. Finance**

To approve the following accounts for payment:

L. Potter – salary for October 2019 £312.75

M. Longworth – salary for October 2019 192.00

HMPG – PAYE for October 2019 48.00

Cumbria Payroll Services 14.40

M. Longworth –postage stamps 7.32

Water Plus –public conveniences 117.11

**10. Correspondence**

An invitation has been received to attend the Yorkshire Dales National Park Management Plan Annual Forum to be held on 29th November between 13.30 and 16.00 at the Middleham Key Centre, Middleham.

An invitation has been received to attend the Lake District Transport Conference on 12th November in Kendal.

**11. Reports of District and County Councillors**

**12. Date and Time of Next Meeting**

The next meeting will be held on Monday, 18th November 2019 at 7.30pm at The Market Hall, Orton.

M. Longworth (clerk)