**Draft/ORTON PARISH COUNCIL**

**Minutes of a Meeting held on 19th March 2018 at The Market Hall,**

**Orton at 7.30pm**

Present: Cllrs. S. Dunning; M. Coates; Menna Lewis; D.Potter; M. Mawson; J. Taylor.

District Councillor Adrian Todd

6 Members of the public and the Clerk

**1. Apologies for Absence**

Apologies were received from Cllr. K.Blue and County Councillor P. Dew

**2. Declarations of Interest**

There were no declarations of personal or prejudicial interest

**3. Minutes of the Meeting of 19th February 2018**

The Minutes were signed as a true record of the meeting of 19th February 2018.

**4. Public Participation**

It was noted that no decision had been made in respect of the planning application relating to 2 Raine Cottages, Raisgill.

**5. Planning**

The following planning applications to Yorkshire Dales National Park Authority

were considered:

E/11/19A. Barn at The Sycamores, Orton – amendments to approved plans.

No objection.

E/11/9A. The Old Corn Mill, Orton – application for removal of condition 14 in respect of removal of permitted development rights.

No objection.

E/11/13. Brook View, Orton – application for a dwelling and garage and demolition of a wood store.

No objection, however concern was expressed as to the adequacy of parking provision. The clerk will query this with YDNPA.

**6. Defibrillator**

The position with regard to the electricity supply to the Orton defibrillator was noted.

**7. Litter Pick**

This will take place during the week commencing 9th April and equipment can be collected from Cllr. D. Potter. Cllr Potter will also collect filled bags from the roadside.

**8. Data Protection**

The clerk reported on the actions to be taken and circulated a draft privacy notice for approval. A draft Data Protection Policy will be presented to the next meeting of the Parish Council.

**9. Internal Audit**

The Asset Register and Risk Assessment were approved and it was agreed that Mr. Renwick Smith would be contacted and asked whether he could do the internal audit for 2017/18.

**10. Finance**

The following accounts were approved for payment:

Hire of Market Hall (November & December) £20.00

Water Plus waste water bill 01.04.18 – 31.03.19 142.91

M. Robinson – scarecrow competition (donation) 200.00

Orton C of E School – residential visits (donation) 400.00

HMPG – PAYE for March 2018 97.60

Lynne Potter – salary for March 2018 250.35

M. Longworth – salary for March 2018 140.00 M. Longworth – printing ink 48.99

Information Commissioner – registration 35.00

CALC – data protection course (shared cost) 35.00

L. Thwaytes – Christmas trees 120.00

**11. Correspondence**

It was agreed that a letter of support for the new astro-turf surface at Kirkby Stephen School would be sent.

The survey from the Rural Services Network was considered and their work was discussed.

Cllr. K. Blue would be asked to respond to the email from the Yorkshire Dales National Park Authority requesting input into their Management Plan.

**12. Reports from District and County Councillors**

District Councillor Adrian Todd reported on the position with regard to the transfer of the footway lighting assets and the Report of County Councillor Phil Dew was read out to the meeting (annexed to these Minutes). Concerns were again expressed as to the apparent insufficiency of water supply in the event of a fire, and the lack of a constructive response from United Utilities.

**13. Date and Time of Next Meeting**

The next meeting will be held on Monday, 16th April 2018 at The Market Hall, Orton at 7.30pm.

The meeting closed at 8.30pm

Signed as a true record of the above meeting

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Dated ……………………………